

Customers and Business Contacts Privacy Statement

We value our ongoing business relationship with you.

Soteco International has been sending you business-related information. In addition, we have also contacted you via e-mail, phone to promote and market our products and services which we believe you might be interested in. We would like to continue doing so, and hope you are interested in continuing to receive this information.

Soteco International is responsible as the controller of your data which we collect and process while doing business with you and your company. We respect your privacy and will protect any of your personal data that we process. All personal data are processed in accordance with applicable data protection laws.

Information on how we process your personal Data. Personal information we collect, how do we collect it and what do we use it for?

In general, we collect your contact details (such as your address, email address and telephone number) and information such as your job title which we may request from you. In addition, we collect the Personal Data you choose to provide to us, e.g. if you contact us by letter, telephone, email or any other means of electronic or personal communication.

Occasionally, your personal information may be supplemented by information retrieved from other sources, including searches via publicly available search engines, public social media platforms, sector-specific newsletters and your employer's website, for the purpose of confirming professional position.

We will process your Personal Data if and to the extent applicable law provides a lawful basis for us to do so. We will therefore process your Personal Data only:

- a) if you have consented to us doing so;
- b) if we need it to perform the contract we have entered into with you;
- c) if we need it to comply with a legal obligation; or
- d) if we (or a third party) have a legitimate interest which is not overridden by your interests or fundamental rights and freedoms. Such legitimate interests will be administrative or operational processes within Soteco International and direct marketing.

We use your Personal Data:

- to conduct business and deliver our product and service to you and/or the company you work or act for.
- to send you business related information, such as market and industry specific information;
- to send you invitations to meetings and marketing events;
- to conduct direct marketing for Soteco International products and services to your company and/or organization.

Our basis for using your personal data

As detailed above we rely on different legal basis for processing personal data. Although we may not currently rely or need to rely on consent for all the above purpose, we still like to have provided for such an opportunity.

Withdrawal of consent

You can withdraw your consent at any time by contacting us at dataprivacy@sotecointernational.com

How we handle your data

Your personal data are held in a database by Soteco International. We will process the personal data you provide to us in accordance with data protection standards required by applicable law. For the above listed purpose, your personal data may be accessible to and used by our contractors and/or agents, including those located outside the European Economic Area (EEA). For transfer of your information outside EEA, we will ensure compliance with the General Data Protection Regulation (GDPR) or higher standards under other laws applicable to such personal data.

Data Retention

Your data will be retained for no longer than is necessary and in accordance with our data retention policy. We will only retain your Personal Data for as long as necessary to fulfil the purposes for which it was collected and processed, including for the purposes of satisfying any legal, regulatory, accounting or reporting requirements.

Where your consent forms the basis for our processing, your personal data will be held for as long as we have a valid consent.

You may at any time withdraw your consent by contacting dataprivacy@sotecointernational.com

Your rights

You have rights as an individual which you can exercise under certain circumstances in relation to your Personal Data that we hold. These rights are:

- to request access to your Personal Data (commonly known as a “data subject access request”) and request certain information in relation to its processing;
- to request rectification of your Personal Data;
- to request the erasure of your Personal Data;
- to request the restriction of processing of your Personal Data;
- to object to the processing of your Personal Data.

If you want to exercise one of these rights please contact us at dataprivacy@sotecointernational.com

You can find our complete Privacy Policy at the top of this page.